

**ICCAT PROGRAMMER / DATABASE MANAGER  
POST DESCRIPTION**

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The International Commission for the Conservation of Atlantic Tunas (ICCAT) ([www.iccat.int](http://www.iccat.int)), an intergovernmental organization whose Secretariat headquarters is based in Madrid, Spain, is seeking to hire a Programmer/Database Manager to reinforce its Statistics Department.

**General mission:**

Under the overall guidance of the ICCAT Executive Secretary and the general supervision of the Head of the Statistics Department, the Programmer/Database Manager will, among others, have the following tasks:

- Participate in the development, management and maintenance of the Databases at the Secretariat.
- Participate in the control and validation of data in accordance with defined standards and guidelines.

**Specific tasks:**

- Develop and automate the procedures for the extraction and assimilation of data.
- Develop any additional databases required by the Secretariat.
- Assure the integrity, the confidentiality and security of the data.
- Diagnose defects in the data and correct them.
- Participate in the regular updating of the Secretariat databases.

**Qualifications:**

- University degree in computer science or equivalent.
- Working knowledge of MS-SQL Server software (versions 2000 & 2005)
- Good expertise on SQL programming (SQL 92 and Transact SQL).
- Excellent knowledge of the management and standardization of databases.
- Good expertise in Visual Studio .NET /2005 (mainly Visual Basic, C++ and C#).
- Good knowledge of Windows 2003 Server environment.
- Good skills of VBA programming in MS-Access and MS-Excel would be added asset.
- Excellent knowledge of one of the three official languages of the Commission (English, French, Spanish)
- Working knowledge of one of the other languages of the Commission would be an added asset.
- Ability to work in an international environment.

**Salary & Remuneration:**

The post is permanent after one year of probationary period, and will be classified at the General Services Level 2-Level 3 (GS2-GS3) of the United Nations salary scheme.

**Application for the position:**

Candidates should submit a detailed Curriculum Vitae to the Secretariat by **January 31, 2008**. The CV should include documented information on educational background and professional experience.

Letters of recommendation would be advisable.

A personal interview may be required as well as a comprehensive medical examination.

The successful candidate will receive a notice of appointment from the Executive Secretary. The starting date of employment will be, at the latest, **March 1, 2008**.

**1 NAME/NOM/NOMBRE**

FAMILY NAME/NOM/APELLIDOS \_\_\_\_\_

FIRST NAME/PRENOM/NOMBRE \_\_\_\_\_

**2 ADDRESS/ADRESSE/DIRECCIÓN**

MAILING ADDRESS/ADRESSE  
POSTALE/DIRECCIÓN \_\_\_\_\_

TELEPHONE/TELÉFONO \_\_\_\_\_

FAX \_\_\_\_\_

E-MAIL \_\_\_\_\_

**3 PERSONAL INFORMATION/INFORMATIONS PERSONNELLES/INFORMACIÓN PERSONAL**

COUNTRY OF BIRTH/PAYS DE

NAISSANCE/PAÍS DE NACIMIENTO \_\_\_\_\_

DATE OF BIRTH/DATE DE

NAISSANCE/FECHA DE NACIMIENTO \_\_\_\_\_

CURRENT CITIZENSHIP/NATIONALITE

ACTUELLE/NACIONALIDAD ACTUAL \_\_\_\_\_

MARITAL STATUS/ETAT CIVIL/ESTADO CIVIL \_\_\_\_\_

No. AND AGES OF CHILDREN/NOMBRE ET

AGE DES ENFANTS/Nº Y EDAD DE LOS

HIJOS \_\_\_\_\_

**4 LANGUAGES (check the boxes that apply)/LANGUES (cocher la case correspondante)/IDIOMAS (marcar la casilla correspondiente)**

MOTHER TONGUE/LANGUE MATERNELLE/LENGUA MATERNA

|                          | SPEAKING/ORAL/HABLADO |                    |                                       | READING/LECTURE/LECTURA |                    |                                       | WRITING/ÉCRIT/ESCRITO |                    |                                       |
|--------------------------|-----------------------|--------------------|---------------------------------------|-------------------------|--------------------|---------------------------------------|-----------------------|--------------------|---------------------------------------|
|                          | Fair/Moyen/<br>Medio  | Good/Bon/<br>Bueno | Excellent/<br>Excellent/<br>Excelente | Fair/Moyen/<br>Medio    | Good/Bon/<br>Bueno | Excellent/<br>Excellent/<br>Excelente | Fair/Moyen/<br>Medio  | Good/Bon/<br>Bueno | Excellent/<br>Excellent/<br>Excelente |
| ENGLISH/ANGLAIS/INGLÉS   |                       |                    |                                       |                         |                    |                                       |                       |                    |                                       |
| FRENCH/FRANÇAIS/FRANCÉS  |                       |                    |                                       |                         |                    |                                       |                       |                    |                                       |
| SPANISH/ESPAGNOL/ESPAÑOL |                       |                    |                                       |                         |                    |                                       |                       |                    |                                       |
| OTHERS/AUTRES/OTROS      |                       |                    |                                       |                         |                    |                                       |                       |                    |                                       |
| 1 _____                  |                       |                    |                                       |                         |                    |                                       |                       |                    |                                       |
| 2 _____                  |                       |                    |                                       |                         |                    |                                       |                       |                    |                                       |
| 3 _____                  |                       |                    |                                       |                         |                    |                                       |                       |                    |                                       |

**5 EDUCATION (college or university)/ FORMATION ACADÉMIQUE/FORMACIÓN ACADÉMICA**

| NAME AND PLACE/NOM ET LIEU/NOMBRE Y LUGAR | YEARS ATTENDED/<br>ANNÉES D'ÉTUDE/<br>AÑOS DE ESTUDIO | DEGREE EARNED/<br>DIPLOME OBTENU/<br>TÍTULO OBTENIDO | FIELD OF STUDY/DOMAINE/<br>CAMPO DE ESTUDIO |
|---|---|--|---|
| 1 _____                                   |   |  |   |
| 2 _____                                   |   |  |   |
| 3 _____                                   |   |  |   |
| 4 _____                                   |   |  |   |
| 5 _____                                   |   |  |   |

**6 EMPLOYMENT/EMPLOI/EMPLEO**

Starting with your current employment, list in reverse order every employment for the last 4 years./ Citez en ordre inverse tous les postes occupés ces 4 dernières années en commençant par votre emploi actuel/ Enumere, partiendo de su actual empleo, todos los puestos ocupados en los últimos cuatro años

1 CURRENT/EMPLOI ACTUEL/EMPLEO ACTUAL

|   |
|---|
| Starting date/Date d'entrée/Fecha de inicio                                     |
| Position (title)/Poste (Titre)/Cargo (Título)                                   |
| Name of employer/Nom de l'employeur/Nombre de la firma                          |
| Address of employer/Adresse de l'employeur/Dirección de la firma                |
| Type of business/Type d'activité/Actividad                                      |
| Annual salary (in Euros)/ Traitement annuel (en Euros)/Salario anual (en Euros) |

Description of major duties/Description des principales responsabilités/Descripción de sus responsabilidades

**2 PREVIOUS/EMPLOI PRÉCÉDENT/EMPLEO ANTERIOR**

|  |
|--|
| Starting date/Date d'entrée/Fecha de inicio  |
| Position (title)/Poste (Titre)/Cargo (Título)  |
| Name of employer/Nom de l'employeur/Nombre de la firma   |
| Address of employer/Adresse de l'employeur/Dirección de la firma   |
| Type of business/Type d'activité/Actividad   |
| Annual salary (in Euros)/ Traitement annuel (en Euros)/Salario anual (en Euros)                              |
| Description of major duties/Description des principales responsabilités/Descripción de sus responsabilidades |

**3 PREVIOUS/EMPLOI PRÉCÉDENT/EMPLEO ANTERIOR**

|  |
|--|
| Starting date/Date d'entrée/Fecha de inicio  |
| Position (title)/Poste (Titre)/Cargo (Título)  |
| Name of employer/Nom de l'employeur/Nombre de la firma   |
| Address of employer/Adresse de l'employeur/Dirección de la firma   |
| Type of business/Type d'activité/Actividad   |
| Annual salary (in Euros)/ Traitement annuel (en Euros)/Salario anual (en Euros)                              |
| Description of major duties/Description des principales responsabilités/Descripción de sus responsabilidades |

**4 PREVIOUS/EMPLOI PRÉCÉDENT/EMPLEO ANTERIOR**

|  |
|--|
| Starting date/Date d'entrée/Fecha de inicio  |
| Position (title)/Poste (Titre)/Cargo (Título)  |
| Name of employer/Nom de l'employeur/Nombre de la firma   |
| Address of employer/Adresse de l'employeur/Dirección de la firma   |
| Type of business/Type d'activité/Actividad   |
| Annual salary (in Euros)/ Traitement annuel (en Euros)/Salario anual (en Euros)                              |
| Description of major duties/Description des principales responsabilités/Descripción de sus responsabilidades |

**7 PROFESSIONAL SOCIETIES/ASSOCIATIONS PROFESSIONNELLES/ASOCIACIONES PROFESIONALES**

List professional societies to which you are affiliated and activities in international affairs./ Citez les associations professionnelles auxquelles vous êtes affilié(e) et vos activités dans les affaires internationales./Enumere las asociaciones profesionales a las que pertenece, y su actividad de carácter internacional (**Optional / Facultatif / Opcional**)

|   |       |
|---|-------|
| 1 | _____ |
| 2 | _____ |
| 3 | _____ |
| 4 | _____ |

**8 PUBLICATIONS/PUBLICATIONS/PUBLICACIONES**

List professional articles or books which you have written./ Citez les articles ou ouvrages professionnels que vous avez écrits./Enumere los libros o trabajos que ha escrito (**Optional / Facultatif / Opcional**)

|   |       |
|---|-------|
| 1 | _____ |
| 2 | _____ |
| 3 | _____ |
| 4 | _____ |

**9 REFERENCES/ REFERENCES/REFERENCIAS**

Have you any objections to the Commission making enquiries to your present employer?/ Avez-vous une objection à ce que la Commission se renseigne à votre sujet auprès de votre employeur actuel?/¿Tiene inconveniente en que la Comisión pida informes de Vd. a sus superiores actuales?

YES/OUI/SÍ NO/NON/NO 

Please attach three personal letters of reference to this application and include their names herewith./Veuillez joindre trois lettres de recommandation à cet poste et indiquer les coordonnées de leurs auteurs/Adjunte tres cartas de referencia, indicando el nombre de los firmantes

|   | NAME/NOMBRE | ADDRESS/DIRECCIÓN | ELEPHONE/TELÉFON | E-MAIL |
|---|-------------|-------------------|------------------|--------|
| 1 |             |                   |                  |        |
| 2 |             |                   |                  |        |
| 3 |             |                   |                  |        |

**10 OTHER INFORMATION/AUTRES INFORMATIONS/OTRA INFORMACIÓN**

Describe any other special qualifications that are not covered elsewhere in this application/Décrivez d'autres qualifications éventuelles qui ne seraient pas reprises dans ce formulaire./Resuma las cualificaciones que no aparezcan en este formulario

**11 SIGNATURE/SIGNATURE/FIRMA**

I certify that the statements made by me in answer to the foregoing questions are true and complete. I understand that willful misstatement renders me liable to dismissal, if employed./ Je certifie que les réponses données aux questions qui précèdent sont vraies et complètes. J'assume le fait que des déclarations fausses réalisées à dessein pourraient provoquer ma destitution si j'étais désigné au poste vacant./ Certifico que mis respuestas a las anteriores preguntas están completas y son exactas, soy consciente de que el haber dado una información inexacta de forma voluntaria podría ser causa de despido, caso de ser empleado.

SIGNATURE/SIGNATURE/FIRMA

\_\_\_\_\_

DATE/DATE/FECHA